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Contact: Andrea Carr  
Committee Services  
01483 444058

27 June 2018

Dear Councillor

Your attendance is requested at a meeting of the **SOCIETY, ENVIRONMENT, AND COUNCIL DEVELOPMENT EXECUTIVE ADVISORY BOARD** to be held in Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **THURSDAY 5 JULY 2018 at 7.00 pm.**

Yours faithfully

James Whiteman  
Managing Director

**MEMBERS OF THE EXECUTIVE ADVISORY BOARD**

Chairman: Councillor Adrian Chandler  
Vice-Chairman: Councillor Pauline Searle

Councillor Angela Gunning	Councillor Bob McShee
Councillor Murray Grubb Jnr	Councillor Tony Phillips
Councillor Christian Holliday	Councillor David Reeve
Councillor Nigel Kearse	Councillor Tony Rooth
Councillor Sheila Kirkland	Councillor Matthew Sarti

**Authorised Substitute Members:**

Councillor Colin Cross	Councillor Julia McShane
Councillor Andrew Gomm	Councillor Susan Parker
Councillor Angela Goodwin	Councillor Dennis Paul
Councillor David Goodwin	Councillor Mike Piper
Councillor Gillian Harwood	Councillor David Quelch
Councillor Liz Hogger	Councillor Caroline Reeves
Councillor Liz Hooper	Councillor James Walsh
Councillor Mike Hurdle	Councillor Jenny Wicks
Councillor Jennifer Jordan	

**WEBCASTING NOTICE**

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

**QUORUM: 4**



## THE COUNCIL'S STRATEGIC FRAMEWORK

### Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

### Three fundamental themes and nine strategic priorities that support our vision:

- |                     |  |
|---------------------|--|
| <b>Place-making</b> | Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes |
|                     | Making travel in Guildford and across the borough easier   |
|                     | Regenerating and improving Guildford town centre and other urban areas   |
| <b>Community</b>    | Supporting older, more vulnerable and less advantaged people in our community  |
|                     | Protecting our environment   |
|                     | Enhancing sporting, cultural, community, and recreational facilities   |
| <b>Innovation</b>   | Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need       |
|                     | Creating smart places infrastructure across Guildford  |
|                     | Using innovation, technology and new ways of working to improve value for money and efficiency in Council services             |

### Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

## AGENDA

**ITEM  
NO.**

- 1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 **LOCAL CODE OF CONDUCT AND DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any Disclosable Pecuniary Interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.
- 3 **MINUTES** (Pages 1 - 6)

To confirm the minutes of the Executive Advisory Board meeting held on 19 October 2017.
- 4 **GUILDFORD BOROUGH COUNCIL PROCUREMENT** (Pages 7 - 10)
- 5 **RECYCLING IMPROVEMENTS - REVIEW OF REFUSE AND RECYCLING SERVICE** (Pages 11 - 22)

A presentation concerning a review of the Refuse and Recycling Service will be given.
- 6 **PROCUREMENT OF NEW CEMETERIES** (Pages 23 - 34)

To receive a presentation regarding procurement of new cemeteries.
- 7 **PROGRESS WITH ITEMS PREVIOUSLY CONSIDERED BY THE EAB** (Pages 35 - 44)

To consider the progress made in respect of items previously considered by the EAB.
- 8 **EAB WORK PROGRAMME** (Pages 45 - 50)

To consider and approve the EAB's draft work programme.

**Please contact us to request this document in an  
alternative format**